



During Finals (CEP) Week, the Testing Center at Student Accessibility Services has extended hours to accommodate your students.

Your students should be following the Official Finals (CEP) Week Schedule when making a seat reservation for their exams so that we may accommodate as many students as possible in our limited space. For example, if your exam is scheduled for the 7:40am - 9:30am CEP Time Block, students should make a seat reservation for 7:40am, not 8:00am or any other time that is not 7:40am.

The student's individual accommodations for extended time on their exams (1.5, 2.0) will determine which CEP Time is **the latest** CEP Time that they may begin your exam in the Testing Center.

When you submit your exam to the Testing Center for administration, please remember that **CEP Time Blocks are 1 hour 50 minutes long**, deviation from the duration of CEP Time Blocks, even by ten minutes will severely limit the number of students we can accommodate on any given day.

The tables below, along with the Official Finals (CEP) Week Schedule will assist students in making a seat reservation for their exams. Students have received a comparable version of this document.

**The Testing Center is open from
 7:30AM to 5:00PM Monday through Thursday
 During Finals (CEP) Week.
 All exams must be completed by 5:00pm.**

Students with the 1.5 Time Extension

Students with the 2.0 Time Extension

If your exam falls into the following CEP Time Blocks, students should reserve a seat for that CEP Time Block start time.
7:40 - 9:30
9:40 - 11:30
11:40 - 1:30
1:40 - 3:30

If your exam falls into the following CEP Time Blocks, students should reserve a seat for that CEP Time Block start time.
7:40 - 9:30
9:40 - 11:30
11:40 - 1:30

If your exam falls into the following CEP Time Blocks, please work with students to reserve a seat for an earlier CEP Time Block start time.
3:40 - 5:30
5:40 - 7:30
7:40 - 9:30

If your exam falls into the following CEP Time Blocks, please work with students to reserve a seat for an earlier CEP Time Block start time.
1:40 - 3:30
3:40 - 5:30
5:40 - 7:30
7:40 - 9:30

If there are any questions or concerns, please email Andrea Gustafson, the Staff member in charge of the Testing Center at exams@buffalostate.edu.